## **Tower Ranch Community Association Member Expense Claim Form**

Date of Expense	Description/Purpose	Amount	
Total			
Notes			
1. Please attach receipts/invoices.			
2. Report expense at a TRCA BOD meeting.			
3, TRCA policy requires Board approval for Members expenses.			

TRCA Board Approval (Date):			
Claim paid (date):	TRCA Cheque #		
Name of TRCA member making claim:			
Certification of person making the claim:			
"I certify the expenses made with this cla	im were paid by me on behalf of the TRCA!"		
Signature			